

# MINUTES FOR THE FIRST MEETING OF THE SCHOOL YEAR HAY-ON-WYE COUNTY PRIMARY SCHOOL

Minutes of a meeting of the Governing Body of Hay-on-Wye CP School, held on Tuesday 10<sup>th</sup> May 2022

Present: G Bingham (Chair), M Wright, C Goddard, R Morris (HT), T Stedman (Vice-Chair), B Davies, G Ratcliffe, L Bourke, L Howard, E Greenow, H Offord

Clerk: L Llewellyn

## 1. APOLOGIES

Apologies for absence were received and accepted from: J Griffiths, L Howard, J Morgan

## 2. MINUTES OF LAST MEETING

The minutes of the meeting of the governing body held on 22<sup>nd</sup> March 2022 were confirmed and signed by the chair as a correct record.

## 3. MATTERS ARISING

- Little Stars has agreed verbally to the increase in rent. RM has asked for written confirmation
- Open afternoon for parents and governors has been arranged for 16<sup>th</sup> June, from 2 pm onwards

## 4. HEAD TEACHER'S REPORT

HT (RM) highlighted the following from the Headteacher's report:

- The development of the new website is looking good. There will be a slight delay in launching but the mock up is looking brilliant and very current
- Attendance is 93%. The current pupil number for Sept is 158.
- Performance management reviews have taken place and staff have been observed in the classroom. This will enable Senior Leadership Team (SLT) to look at the staffing structure for September
- Enquiries for Flexi-schooling have increased. **Governor Question:** How do parents start the flexi-schooling process? HT explained that parents either email the school office or himself.

## 5. SUMMER TERM MONITORING

- Staff observations took place and were linked to staff development plans
- Progression of skills sets was a joy to observe. In future HT would love to arrange more governor learning walks and book scrutinises so governors could see the improvements being made. HT explained that these sessions are not arduous, and governors would always be supported by a member of the SLT
- **Governor question: Is there a better day of the week that HT would be happy for governors to come into school?** HT explained that the day of the week did not matter and that he will propose some future dates for September

## 6. PROCEDURAL / POLICY REVIEW

All governors had had the opportunity to review the policies and apart from a few amendments that were required, were happy to unanimously agree for them to be ratified.

## 7. CORRESPONDENCE

- A letter was received from Little Stars requesting that the governing body to consider allowing them to run a Holiday club during the summer holidays. A robust conversation took place about the feasibility of facilitating a holiday club. Governors agreed in principle that a holiday club would be a good idea. HT will go back to Little Stars and request further information on how the club would be managed

### 8. ANY OTHER BUSINESS

- Governors agreed that future meetings would be held vis teams when the Head Teacher's report was the condensed version and in person for the more detailed report.
- A discussion was held regarding arranging a social evening for Mrs B's retirement. HT to contact Mrs B regarding suitable dates and venue.

### Dates of future meetings:

Tuesday 5<sup>th</sup> July 6pm (in school)

Date:	5.7.22
Name:	Gordon Bingham
Signed:	