

# MINUTES FOR THE FIRST MEETING OF THE SCHOOL YEAR HAY-ON-WYE COUNTY PRIMARY SCHOOL

Minutes of a meeting of the Governing Body of Hay-on-Wye CP School, held virtually on Tuesday ~~10<sup>th</sup>~~ <sup>22<sup>nd</sup></sup> ~~May~~ <sup>March</sup> 2022

*Llewellyn*  
*12.3.22*  
Present: G Bingham (Chair), M Wright, C Goddard, R Morris (HT), T Stedman (Vice-Chair), B Davies, G Ratcliffe, L Bourke, L Howard, E Greenow, H Offord

Clerk: L Llewellyn

## 1. APOLOGIES

Apologies for absence were received and accepted from: J Griffiths, L Howard, J Morgan

## 2. MINUTES OF LAST MEETING

The minutes of the meeting of the governing body held on 1<sup>st</sup> February 2022 were confirmed and signed by the chair as a correct record.

## 3. MATTERS ARISING

- GR received non-committal response from Powys re Key holding. RM commented that following cluster heads' meeting last night, Headteacher of Ysgol y Mynydd Du reported that Powys had agreed to pay for her shutters & signage from a central pot, therefore ours too should be paid for. Ditto sprinkler repairs in cluster schools. No mention was made of front door sensors though! Sam will write on behalf of the cluster to say what was shared, in presence of School Support Officer, Gwyn Williams. GR happy to arrange meeting if necessary.
- Flexi-schooling policy / agreement has been amended
- The lease for Early Years; classrooms expire on 31.08.2017 and has been hired out at £4 per hour since September 2017. RM will draft lease with new pricing structure
- Contact has been made with Dwr Cymru officer and workshops have been arranged with Y3/4/5/6

## 4. HEAD TEACHER'S REPORT

HT (RM) reported the following:

- Support Visit 2 took place on 14.02.22 with Gwyn Williams, School Improvement Advisor. A positive report which reflects the dedication, motivation and professionalism of all staff and pupils.
- Book scrutiny completed with LLC Governor present.
- MW completed book scrutiny focusing on numeracy across the curriculum. Need to ensure that level in cross curricular numeracy is equal level to maths used in maths lessons.
- New ALN procedures in place. MW will support staff in the processes, currently working with years 1, 3 and 5 to convert IEP's to ULPs and where necessary IDP's.
- 4 purposes & 12 Pedagogical Principles have been unpicked in detail in staff meetings and INSET days. Pupils have looked at 4 Purposes and designed icons to represent each, with relevance to Hay town and its environs. Pupils have rewritten 4 Purpose statements in child-friendly 'speak' so all learners will understand.
- School have set up a twitter account. There is a problem around data compliance as Twitter can only be accessed on personal devices. **Governor question: Have you had any advice from Powys social media?** RM has contacted the data compliance team and they are looking into the matter, no direct advice from Powys social media but could be accessed in future.
- SLAs have been put in place for grounds maintenance and cleaning.
- Monitoring activities continue to be in place.

- Current pupils' number is 163. Currently 21 registered to start in Reception in Sept 2022 and it is felt that the launch of Flexi-schooling after Easter will attract further numbers.
- Overall attendance is good. Regular meeting with EWO have been held to discuss and monitor specific pupils' attendance.
- NH in Y2 has settled in very well. SG will return fulltime after Easter. There half been some parental concerns over the number of supply teachers with SG's return, these concerns will be eliminated. HT awaiting Financial Surgery on 29<sup>th</sup> March to see if TA hours for ALG can be extended until the end of the summer term.
- Peer mediation has been re-established in school
- Partial staff absence this term has been for linked to Covid, either for themselves or a family member. We can claim back money from Powys covid hardship fund for any supply that is covid related.
- 1 complaint received and resolved at stage 1
- 2 pupils (new starters) on Child protection register and 1 child on register for previous term
- LB (LLC Governor) reported that she thoroughly enjoyed her visit to the school and it was good to have that face-to-face contact again making it feel 'very human.' JG updated LB on the children's progression. LB chatted with some Y6 pupils and was impressed with their honesty and well they could express themselves about the new curriculum.
- RM will arrange more governor learning walks during the summer term.

No questions regarding the report were received. TS commented that a local nature group have been clearing a patch of woodland down the Warren and that this may be of use to allow Y5/6 pupils sole access as offsite forest school. JG/MW to set up a meeting with relevant bodies to discuss.

## **5. BUDGET**

Finance Surgery will take place on 29<sup>th</sup> March 2022. In the new budget year, SLT will meet with L Llewellyn to go through financial reports so the school's financial situation is audited monthly

## **6. FLEXI-SCHOOLING**

The updated policies and agreements were discussed and reviewed. RM will make the amendments and recirculate.

## **7. SCHOOL WEBSITE**

RM reported that the design of the new website continues to make timely progress and it is hoped that it will be live shortly after the Easter holidays

## **8. SERVICE LEVEL AGREEMENTS**

- The agreement between Powys and the school for the standard SLAs has been agreed.
- The SLAs for ground maintenance and cleaning were reviewed with no alterations necessary.

GB left meeting and TS took over the chair's role.

## **9. CORRESPONDENCE**

- Email received from GB re the use for school car park for Bethesda Evangelical Church: A robust discussion followed about whether the school car park should available for other local groups to use. In principle the governors agreed but requested further information before

committing to this proposal. RM will review lettings policy

## 10. ANY OTHER BUSINESS

LH gave a vote of thanks and appreciation to JG and the staff that attended the Y6 residential trips. A wonderful time was had by all even in the rain and wind!

It was agreed to meet (via TEAMS) on 26<sup>th</sup> April at 6pm to ratify the 2022/23 School Budget

### Dates of future meetings:

Tuesday 10<sup>th</sup> May 6pm

Tuesday 5<sup>th</sup> July 6pm

Date:	<del>Monday 22nd</del> 22 <sup>nd</sup> March 2022
Name:	Gordon Bingham
Signed:	

